

FULL BOARD MEETING MINUTES
of the
BOARD OF PHYSICAL THERAPY EXAMINERS
301 S PARK AVE, SMALL CONFERENCE ROOM, HELENA, MT
10:03 AM – 12:45 PM
NOVEMBER 28, 2018

1. Call to Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:03)

Ms. Wadsworth, Board Chair called the meeting to order at 10:03 a.m.

Board Members Present:

Ms. Kelsey Wadsworth, Board Chair

Ms. Jennifer Lorengo

Ms. Bridgett Mennie

Ms. Holly Claussen – via conference call

Mr. Pat Goodover

Staff Present:

Ms. Linda Grief, Executive Officer

Mr. Brad Jones, Board Counsel

Ms. Barb McAlmond, Administrative Specialist

Others Present:

Ms. Cari Arnot - via conference call

Mr. Christian Appel, MAPTA - via conference call

2. Approval and Tentative Modification of Agenda Order (00:00:59)

Motion: (00:01:06) Mr. Goodover moved to approve the agenda with modifications as needed. Ms. Mennie seconded the motion. The motion carried.

3. Review Minutes – August 1, 2018 Full Board (00:00:10)

No changes or corrections were noted.

4. Public Opportunity to Comment (00:00:26)

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

No public comment was noted.

5. Division Update – Todd Younkin, Division Administrator - Mr. Younkin was not present at this meeting.

6. Board Action (00:01:24)

a. Welcome New Board Member – Bridget Mennie (00:01:31)

b. Board Appointments – Legislative Representative (00:02:50)

Motion: (00:05:13) Ms. Wadsworth moved to appoint Ms. Lorengo as Legislative Representative for the Board. Mr. Goodover seconded the motion. The motion carried.

c. Non-Routine Application – Cari Arnot - Executive Session

(00:27:29) Ms. Wadsworth reported the Ms. Arnot’s application was approved for licensure.

d. FSBPT Annual Meeting – October 25-27, 2018 – Kelsey Wadsworth/Linda Grief - Board Review (00:06:08) No board action required.

e. Legislation – Update (00:13:35) (00:33:19) No board action required.

i. MCA 37-11-105 Supervision (00:33:24) Staff was instructed to place this on a future agenda for the 2021 Legislative session.

- ii. **MCA 37-11-301 License Required (00:45:06)** Staff was instructed to place this on a future agenda for the 2021 Legislative session.
- iii. **MCA 37-11-303 Qualifications (00:46:00)** Staff was instructed to place this on a future agenda for the 2021 Legislative session.
- iv. **MCA 37-11-304 Application for Exam (00:47:35)** Staff was instructed to place this on a future agenda for the 2021 Legislative session.
- v. **MCA 37-11-311 Display of License (00:55:28)** Staff was instructed to place this on a future agenda for the 2021 Legislative session.
- vi. **MCA 37-11-312 Criminal Background Check – Draft Bill (00:15:14)**
- vii. **Draft Bill - Board of Occupational Therapy – Eliminate Modality Endorsement for OT's (00:57:08)**
- viii. **Draft Bill – Department of Labor - Substantial Equivalency (00 20:07)**
- f. **Rule Amendments (00:34:12)**
 - 1. **ARM 24.177.401 Fees (00:34:38)**
 - 2. **ARM 24.177.504 Temporary License (00:36:13)**
Motion: (00:56:01) Ms. Lorengo moved adopt the proposed language for ARM 24.17.504 as presented with the modification to change the word permit to license. Ms. Wadsworth seconded the motion. The motion carried.
- g. **Board Member Training – CLEAR Modules - Board Discussion (00:56:50)** Staff reminded the members to complete their CLEAR training.

Ms. Wadsworth moved to recess the open meeting to go into Executive Session.

- h. **Scheduling of Next Meeting (01:05:54)**
February 6 or 13, 2019 - Ms Grief will schedule the date and inform the members and appropriate staff.
- 7. **PT Compact Commission – Board Review (01:00:40)** No board action required
 - a. **MCA 37-11-316 PT Compact**
 - b. **PT Compact Commission Rules**
 - c. **PT Compact Commission Notice of Proposed Rulemaking**
 - d. **PT Compact Commission Update - May**
 - e. **PT Compact Commission Update – July**
 - f. **PT Compact Commission 2018 Annual Meeting – Agenda**
 - g. **PT Compact Commission 2018 Annual Meeting - Minutes**
 - h. **Projected Status of PT Compact States**
- 8. **Correspondence – Board Review (00:30:11)** No board action required.
 - a. **FSBPT News Briefs July**
 - b. **FSBPT News Briefs August**
- 9. **Executive Officer Report – Board Review (00:30:57)** No board action required.
 - a. **Budget Report for Fiscal Year End 2018**
 - b. **Budget Report for Fiscal Year 2019**
 - c. **5 Year History**
 - d. **Application Report**
- 10. **Legal Report – Board Review (01:10:39)** No board action required.
 - a. **Compliance Report**
- 11. **Adjourn (01:11:00)**
Motion: (01:11:11) Mr. Goodover moved to adjourn the meeting at 12:45 p.m. Ms. Lorengo seconded the motion. The motion carried.

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New agenda items may be added or removed up to “three business days” before the meeting. For the most accurate agenda, please consult the web site at www.ptp.mt.gov. The board may reorder the agenda at the beginning of the meeting.